



INFORMATION NOTE ON ACCESS CONTROL

(1) Definition of Access Control

“installer of security equipment (access control)” means a person who installs, maintains, repairs or services security equipment that consists of electronic or other devices designed, constructed or adapted to control or record access by persons or vehicles to or within premises where such equipment is situated.

“access control” means the control or recording or access by persons or vehicles to or within premises by means of:

- (a) Personal identity verification, including by means of biometrics,
- (b) Vehicle identification,
- (c) Numerical codes,
- (d) Alphabetical codes,
- (e) Access or other card management,
- (f) Electronic key management, or

any combination of such means.

(2) What is licensable?

- Any door, gate, access control barrier or other access control device with a recording system whether installed in a domestic or commercial setting,
- Any door, gate, access control barrier or other access control device installed as part of a multi-point access control system whether installed in a domestic or commercial setting,
- Any door, gate, access control barrier or other access control device that records users access or permits users to a access in a predetermined time zone,
- Two or more wired or wireless electronic locking units operated by the same opening device whether installed in a domestic or commercial setting,
- Any powered gate, access control barrier or other access control device installed in a commercial setting,
- Any access control barrier or other access control device installed in a domestic setting,
- Any powered gate, whose height is greater than 1.5 metres from the ground, installed in a domestic setting.

Licensable activity includes the installation, maintenance, repair and servicing of all hardware, software (including programming), access control media, locks, door operators and closers, intercom systems or other components that form part of the access control system. Access control media includes card, fob, numerical or digital keypad, biometrics, electronic key, remote control, mobile phone or other remote device whether installed in a domestic or commercial setting.

(3) What is not licensable?

- A standalone door which has no recording system and is not part of a multi-point access system installed in a domestic or commercial setting (A Locksmiths licence PSA 55:2016 would be a requirement in such circumstances),
- Any system in a domestic setting installed by the householder,
- Any powered gate, whose height is 1.5 metres or less from the ground, installed in a domestic setting,
- Mechanical key systems and mechanical digital locks (A Locksmith’s licence PSA 55:2016 would be a requirement in such instances).